

Floral Concierge Enrollment Form

Laura Clare

floral design & event décor



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Don't leave it to the last minute...

Everyone has special occasions in their lives when flowers are sent to friends, family members, or other acquaintances. Laura Clare has created the "**Floral Concierge**" to assist you in remembering these special events. The form below identifies some traditional occasions when you might typically send flowers and also provides an opportunity for you to add your own personal events. Once the attached form is completed, Laura Clare will contact you by email two (2) weeks prior to the specified date to confirm the recipient's information, discuss any special requests, and to identify the content of the accompanying card. Unless advised otherwise, Laura Clare will forward the requested arrangement/plant and chocolates per your written request. Once the flowers and accessories are sent, your credit card (held on file) will be charged.

To get started, kindly complete the "Billing Information" section and then complete a separate "Floral Concierge" form for each recipient. Additional copies of the "Floral Concierge" form can be located on our website at www.lauraclaredesign.com/retail.html

Billing Information:

Name:		Phone Number:	
Company Name:		Cell Phone Number:	
Address:			
City:	State:	Zip Code:	
Email Address:		Fax Number:	
Payment:			
<input type="checkbox"/> House Account (Credit Card held on file. Will charge card if invoice not paid within 45 days)			
<input type="checkbox"/> Credit Card: Amex Visa Mastercard Discover			
Card No. _____		Exp. _____	CCV#: _____
Address on Card (if different from above):			
_____ Street			
_____ City	_____ State	_____ Zip Code	

Floral Concierge Form

Please check the box below that corresponds to the services you are requesting: **(One recipient per sheet)**

Recipient Information:

Name:		Home Phone Number:	
Company Name:		Cell Phone Number:	
Address:			
City:	State:	Zip Code:	

- Special Occasion***** Also Include:
- | | |
|---|--|
| <input type="checkbox"/> BirthDay
Date: _____
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Anniversary
Date: _____
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Valentine's Day
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Easter <input type="checkbox"/> Passover
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Mother's Day
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Administrative Assistant's Day
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Father's Day
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Rosh Hashanah
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Thanksgiving
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Christmas <input type="checkbox"/> Chanukah
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> New Year's
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Other:
Date: _____
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
| <input type="checkbox"/> Other:
Date: _____
<input type="checkbox"/> \$65 <input type="checkbox"/> \$75 <input type="checkbox"/> \$100 <input type="checkbox"/> \$125 <input type="checkbox"/> \$150 <input type="checkbox"/> \$200 <input type="checkbox"/> Other: _____
<input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | <input type="checkbox"/> Flower <input type="checkbox"/> Plant <input type="checkbox"/> Chocolates (\$25/each)** |
- Regular Home/Business Décor*****
- | | | |
|--|------------------------------------|---|
| <input type="checkbox"/> Weekly | <input type="checkbox"/> Bi-weekly | <input type="checkbox"/> Monthly |
| <input type="checkbox"/> Fresh Flowers | # of arrangements: _____ | <input type="checkbox"/> Plants # of plants: _____ |
| <input type="checkbox"/> Designer Choice <input type="checkbox"/> Tall <input type="checkbox"/> Low <input type="checkbox"/> No Fragrance <input type="checkbox"/> Specific Color: _____ | | |
| <input type="checkbox"/> Weekly Plant Maintenance (Watering and Up-keep: \$35/week)
(Max 3 plants at 1 location. If additional locations (floors/buildings) fee to be determined) | | |

** Brand of Chocolates may vary and may contain peanuts.

*** Fresh Flower and Plant prices do not include delivery. Delivery charges range from \$10 to \$35 depending on the distance from either location. If services are requested to deliver to areas outside of Laura Clare's delivery area, additional services fees will be charged.